

APPLICATION FORM

Please complete this form in **BLOCK CAPITALS** in as much detail as possible. We need this information to be able to process your application for a place for your child. Information which is mandatory for you to provide is indicated below by a *. If you do not complete the mandatory sections in full this may delay your application. Your application will be acknowledged.

YOUR CHILD (Please supply full name as on passport or birth certificate)

Surname or family name*	
First names* (underline preferred name)	
Date of birth*	

NATIONALITY

Is your child British or Swiss or from a country within the European Economic Area?*	Yes		No
If you answered NO above please state your child's nationality:			
Is English your child's first (home) language?*	Yes		No
Child's first language if not English:			

TYPE OF PLACE* (Please tick)

Junior	<input type="checkbox"/>	Senior	<input type="checkbox"/>	Sixth Form	<input type="checkbox"/>
Proposed month & year of entry* (e.g. September 2021)					
Have you registered your child's name at any other school(s) and if so, which?					

CONNECTIONS WITH THE SCHOOL

Please mention here the names of any family members who have a connection to the School; a current or former pupil, registered for entry, or any other connection. Please state relationship to child and connection with the School:

BURSARIES (Financial Support)

A small number of means-tested bursaries are awarded to applicants who have demonstrated academic potential in the entrance assessment process for Year 5, 6, 7 and 12 entry. Please visit the Bursaries page on the School's website for details.

If you wish to be considered for a bursary, please tick this box and we will follow up with a call to discuss the bursary application process.

PRESENT SCHOOL (A reference and reports will be sought from the Head of your child's present school prior to assessment.)

Name of School*	
Address*	
Dates of attendance*	
Name of Head*	

Please refer to the School's website - www.wgs.org - for application deadlines for the next admissions year.

PARENT/GUARDIAN - FIRST SIGNATORY

Title* (e.g. Mr, Mrs, Dr)		Full name*												
Relationship to child*					Has Parental Responsibility*	Yes	No							
Contact telephone number*					Mobile (if different)									
Email address*														
Address* (including postcode)														
Occupation														

PARENT/GUARDIAN - SECOND SIGNATORY

Title* (e.g. Mr, Mrs, Dr)		Full name*												
Relationship to child*					Has Parental Responsibility*	Yes	No							
Contact telephone number*					Mobile (if different)									
Email address*														
Address* (including postcode)														
Occupation														

OTHER PEOPLE WITH PARENTAL RESPONSIBILITY

Is there any other person with parental responsibility (i.e. legal responsibility) for the above-named child? (This may be a legal guardian or step parent and their consent to the child attending the School will be required if the offer of a place is made.) If YES, please complete the details below:	Yes	
	No	

Title (e.g. Mr, Mrs, Dr)		Full name												
Relationship to child														
Address (including postcode)														

If someone other than the first and second signatories is to pay the School fees for your child, please provide below their full name and address and their relationship to your child:

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Please outline your child's hobbies and interests, including artistic, dramatic, musical or sporting skills or experience (if applicable):

Please complete the attached Confidential Information Form, if applicable, in order to assist us with making any special arrangements which are required for School visits and / or entrance assessments.

Please indicate how you first heard of the School:

Reputation/Word of mouth	<input type="checkbox"/>	Present school	<input type="checkbox"/>	Family/Friends	<input type="checkbox"/>	Advertisement	<input type="checkbox"/>	Online research	<input type="checkbox"/>
Other (please give details)									

If your child is a national resident of a country outside the EEA, or if you have provided a home address for correspondence outside the EEA, please note that the School is required to take steps to ascertain that your child has permission to be in the UK.

Please confirm whether your child will require sponsorship from the School in order to obtain a visa to study in the United Kingdom at this School:* (if applicable)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If another valid immigration category applies to your child please provide full details below:

If your child has or will have a time restricted or temporary visa in any other immigration category (for example, as a dependent) please provide a copy of this when returning this form if you have it or as soon as you have it.

Please note that we reserve the right to:

- request further information and sight of documentation in support of your declarations regarding immigration; and
- to share information with UK Visas and Immigration (UKVI) and the Home Office for the purposes of compliance with our responsibilities as a licensed sponsor.

The School may be required to notify and / or supply information relating to your (i.e. the parents) and / or your child's right to enter, reside and / or study in the United Kingdom to UKVI and the Home Office (and to do so whether we sponsor your child or not).

Early application is recommended. Applications received after the published deadline may not be accepted. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the School's Terms and Conditions and the School's Admissions Policy can be accessed on the School's website - www.wgs.org - or can be supplied on request.

HOW WE WILL USE THE INFORMATION PROVIDED IN THIS FORM

This information will be used by the School during the admissions process in order to manage and assess your application and your child's suitability for a place at the School.

For example:

- a) we will contact your child's current or previous school to ask for a reference;
- b) we ask for information about other schools to which you are applying because they may hold their entrance exam on the same day as ours;
- c) we may contact other people with parental responsibility to check that they consent to your child joining the School;
- d) the Confidential Information Form will be used to ensure that we have made any reasonable adjustments / suitable arrangements for your child when they visit the School or during any entrance assessments and subsequently if they are offered a place;
- e) we may share your information with credit reference agencies;
- f) we may also need to share information with UKVI as explained above.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to. Information is kept for a year after the end of the admissions process unless you confirm that you wish us to retain this information for purposes of an application in a future admissions year. For more information about how the School will use your information, and your child's information, please see our pupil privacy notice and our parent privacy notice. Both of these documents are published on the School's website: www.wgs.org. If your child is aged 12 years or older please show her a copy of the pupil privacy notice and discuss it with her.

DECLARATIONS

I / We request that the child named above be registered as a prospective pupil and confirm that all those with parental responsibility agree.

I / We understand that the School will notify me / us of the outcome of the Senior School entrance examination but that it will not provide results, rankings or individual feedback in relation to my / our child.

I / We confirm that fees of the current and any previous schools have been paid and consent to the School making reasonable enquiries thereof.

I / We have paid the non-refundable Registration Fee of £50 before returning this completed Application Form duly signed by me / us, by (please tick as applicable*):

Bank transfer	Debit/credit card	Cheque
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BANK TRANSFER DETAILS

Name of Bank: National Westminster Bank, Wilmslow Road, Didsbury, Manchester M20 6NW

Account Name: Withington Girls' School

Account No: 62739581

Sort Code: 01-09-78

Reference: Your daughter's name plus your postcode

Please provide transaction ref. no.:

SIGNATURES

	First signatory	Second signatory
Signature*		
Name in full* (please include all names)		
Date of birth (optional)		
Relationship to child*		
Date*		

Please provide a passport sized photograph of your child and copies of her full birth certificate and the information page of her passport, and send by email to admissions@wgs.org or by post to:

The Admissions Office, Withington Girls' School, Wellington Road, Fallowfield, Manchester M14 6BL