EXAMINATIONS PROCEDURE ON RESULTS DAY:

Candidates are invited into school to collect their results from the Sixth Form Common Room (to be confirmed) on the following dates:

Thursday 13 August for GCE - UVI from 8am; LVI from 9:30am
Thursday 20 August for GCSE - UV from 9 - 11:00am

Heads of Department, SMT, Heads of Year and the Examination Officers will be available for any consultation and advice.

Following the receipt of results, the vast majority of girls will not require any further action to be taken. Some girls may require a post results service from one of the Awarding Bodies.

There is a range of services available:

• Priority photocopy of script - available for yr 12 candidates, who are considering a remark and wish to view their script before the decision is made - **only available for 7 days post results**. Cost £15 - **Request** Form available on website. ***NB*** Scripts *may not arrive back in the Centre before 10 September – **not** suitable for university place enquiries.*

• Priority remark - service available only for A2 candidates whose University place is dependent on the conditional offer made by their University. Cost £65 - this includes a non-refundable fee for a copy of the remarked script. Any change in grade will result in a refund of £50

• Remark GCE - Cost £55 - this includes a non-refundable fee for a copy of the remarked script. Any change of grade will result in a refund of £40

• Remark GCSE - Cost £50 - this includes a non-refundable fee for a copy of the remarked script. Any change of grade will result in a refund of £35

• Return of original script - for candidates who wish to view their performance, and who are SURE that they do not require a remark. Once you have the original script no further action can be requested. Cost £12

This full range is available for the A2 candidates immediately after the receipt of results.
Please note cost is per unit not per subject

For all other candidates these services will be available on the Thursday and Friday post results or at the start of the Autumn Term. The closing date to request any of these services is 20 September.

Meetings will be held with the relevant year groups at the beginning of term. All girls will have the necessary information made available to them.

If any of these services are required they must be processed through the Examinations Office. No service can be instigated without instruction to the Examinations Officer. Payment can only be accepted by cash or cheque made payable to WGS.

Forms to request the various services are available on the website or from the Examinations Office.

Examinations Office opening hours:

Thursday 13 August 8am – 1:00pm
Friday 14 August 9am -1:00pm
Thursday 20 August 8am – 1:00pm

NB ***It is important to be aware that any review may result in either an increase or decrease in marks.*** Any review resulting in an upward grade change (not UMS change) will be refunded the cost of the remark. The cost of the script will not be refunded.

Mrs H Coubrough and Dr S Madden are available via e-mail exams@wgs.org