Building Bright Futures...

REGULAR DONATION FORM

I would like to support the WGS:

☐ Annual Fund ☐ Bursary Fund
☐ Other (please indicate your preference)

Name (Mr/Mrs/Ms/Miss):

Address:

Postcode:

Telephone: Email:

☐ I would like to discuss leaving a Legacy gift to Withington Girls' School. Please send me further information.

☐ I would like to make a regular gift (Direct Debit):

I wish to make a gift of £_____ every ☐ month ☐ quarter ☐ year (please tick)

☐ I would like the payments to be taken out from my account on 1st of each month (please tick)

From the date commencing: ☐☐/☐☐/☐☐☐☐ until further notice.

Please fill in the Direct Debit form and retain a copy of the Direct Debit Guarantee for your own records.

Signature: Date:

Please return your completed form FREE to:

The Development Office, Freepost RLYR-BUUH-YZZZ, Withington Girls' School, Wellington Road, Fallowfield, Manchester M14 6BL

Registered Charity No. 505207

Thank you for your support

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity at no extra cost to you from the tax you pay for the current tax year.
Please tick this Gift Aid declaration.

gift aid it

☐ I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature:

Date:

Guidance Notes:

1. You can cancel this declaration at any time by notifying the Development Office.
2. If in future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax the Trust reclaims, you can cancel your declaration. [see note 1]
3. Please notify the Development Office if you change your name, address or bank details.
4. Please retain a copy of this form for your own records.
5. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.

Withington GIRLS' SCHOOL — Instruction to your bank or building society to pay by Direct Debit

DIRECT Debit

Please fill in the whole form using a ball point pen and send it to:

The Development Office, Freepost RLYR-BUUH-YZZZ, Withington Girls' School, Wellington Road, Fallowfield, Manchester M14 6BL

Name(s) of account holder(s):

Bank/building society account No: ☐☐☐☐☐☐☐☐ Sort code: ☐☐/☐☐/☐☐

Name and full postal address of your bank or building society

To The Manager of Bank/building society

Address:

Postcode:

Reference: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Service user number: 8 4 0 0 9 8

Instruction to your bank or building society

Please pay RSM2000 re WGS Trust Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with RSM2000 re WGS Trust and, if so, details will be passed electronically to my bank/building society.

FOR RSM2000 re WGS Trust OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Signature(s): Date:

Banks and building societies may not accept Direct Debit Instructions for some types of account

The Direct Debit Guarantee This guarantee should be detached and retained by the payer.

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit RSM2000 re WGS Trust will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request RSM2000 re WGS Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by RSM2000 re WGS Trust or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when RSM2000 re WGS Trust asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.